



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

General Board Meeting

Date: Tuesday, March 10, 2026

Time: 12:00 p.m. MST

Location: Workforce Solutions Borderplex, Inc.
304 Texas Avenue, 17th Floor Conference Room, El Paso, Texas 79901

AGENDA

1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT: *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members and no action taken on issues or items raised during Public Comment unless the issue or item is covered by a posted agenda item.*

4. CONSENT AGENDA

The following consent agenda is slated for action as one item without discussion unless a request for discussion is made by a Board Member.

- A:** Approval of the General Board Meeting Minutes of January 15, 2025, as prepared and presented (*Ruben Torres, Board Chair*)
- B:** Approval of the Network and Connections Committee Meeting Minutes of February 10, 2025, as prepared and presented (*Ruben Torres, Board Chair*)
- C:** Approval of the Fund Diversification Committee Meeting Minutes of February 11, 2025, as prepared and presented (*Ruben Torres, Board Chair*)
- D:** Approval of the Economic Development Committee Meeting Minutes of February 12, 2025, as prepared and presented (*Ruben Torres, Board Chair*)
- E:** Approval of the Executive and Finance Committee Meeting Minutes of February 17, 2025, as prepared and presented (*Ruben Torres, Board Chair*)

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F: Ratification of the acceptance of the Child Care Policy change for Child Care Worker Priority Group as approved by the Executive & Finance Committee on February 17, 2026. (*Odette Flores-Rivera, Parent Services Director*)

G: Contracts of interest and/or over \$250,000 executed during the period of January 15, 2026 to March 10, 2026 (*Roxanne Reta, Contracts & Procurement Manager*)

i. none.

5. REGULAR AGENDA- ACTIVITY REPORTS

Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.

A: Discussion and update regarding Workforce & Economic Development Services contract(s). (*Roxanne Reta, Contracts & Procurement Manager*)

B: Discussion and update on Childcare program (*Odette Flores-Rivera, Parent Services Director*)

C: Presentation on performance measures through December 2025 (*Karina Castillo, Organizational Effectiveness & Research Director*)

D: CEO Report (*Leila Melendez, CEO*)

- TWC SRM Monitoring Update
- Single Audit for FY25
- NAWB Forum 2026
- City of El Paso Strategic Planning Session
- Other General Updates

6. REGULAR AGENDA

A: Discussion and Action to Approve the Financial Reallocation as Recommended by Staff and to Accept the Financial Report for the period through January 2026. (*Saray Lozano, Assistant Comptroller of Finance*)

B: Discussion and action to approve the annual performance evaluation and any updated terms of employment (compensation) for the Chief Executive Officer (*Ruben Torres, Board Chair*)

7. EXECUTIVE SESSION

The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.

- A: Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)
- C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
 - Discussion and advice of counsel on legal matters
- D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

8. ADJOURN

REMINDER: Prior to the discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Abigail Ruiz at (915) 887-2246, two (2) working days prior to the meeting, so that appropriate arrangements can be made. Pursuant to § 30.06, Penal Code, (trespass by holder license holder with a concealed handgun) and § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed or openly carried handgun.”